

**SHENANDOAH APPLE BLOSSOM FESTIVAL®**  
**2019 United Bank Bloomin' Wine Fest**  
**Food Concession/Vendor – APPLICATION**

**Event Dates/Times:**      Friday, April 26, 2019 – 3:00 pm to 10:00 pm  
    Saturday, April 27, 2019 – 11:00 am to 6:00 pm

<b>Contact</b>		
<b>1.</b>	<b>Name</b>	
<b>2.</b>	<b>Company Name</b>	
<b>3.</b>	<b>Street Address</b>	
<b>4.</b>	<b>City, State, Zip</b>	
<b>5.</b>	<b>Phone numbers</b>	
	<input type="checkbox"/> <b>Mobile:</b>	<input type="checkbox"/> <b>Daytime:</b>
<b>6.</b>	<b>Email</b>	
<b>7.</b>	<b>Website</b>	
<b>Description (use back of form if needed or attach a menu)</b>		
<b>Describe the type of food that you will be selling:</b>		
<b>Requirements</b>		
<b>1. Type of unit:</b>	<input type="checkbox"/> Truck	<input type="checkbox"/> Mobile Stand (Must be self contained. Tents are not permitted.)
<b>2. Space desired, Fee:</b>	<input type="checkbox"/> 10 x 10 -- \$150.00	<input type="checkbox"/> 10x 20-30 -- \$250.00
<b>3. Electric hook-up, Fee \$100:</b>	<input type="checkbox"/> YES: indicate 110 or 220	<input type="checkbox"/> NO
<b>4. Use of own Quiet Generator,</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> NO
<i><b>NOTE: SABF reserves the right to immediately terminate use of your generator if there are any complaints or safety concerns. If use of your generator is terminated and you do not comply then you will be asked to leave the premises.</b></i>		
<b>5. Special Requests:</b>		
<b>Application Deadline: March 1, 2019</b>		
<b>SUBMIT:</b>	<input type="checkbox"/> <b>Application Form</b>	<input type="checkbox"/> <b>Proof of insurance</b> listing SABF as additional insured <input type="checkbox"/> <b>Fee</b> for space/electric
<b>MAIL TO:</b>	Shenandoah Apple Blossom Festival®, 135 North Cameron St., Winchester, VA 22601. <b>Phone:</b> 540-662-3863, <b>Email:</b> info@sabf.org; <b>FAX:</b> 540-662-7274	

By signing I/we understand that the Shenandoah Apple Blossom festival, Inc.® is not liable for injury to exhibitors, spectators or damage to vehicles and personal property. Further, we agree that we have reviewed the rules, regulations, and policies of the Shenandoah Apple Blossom Festival, Inc.® and agree, if we participate, to comply with them as prescribed and to indemnify and agree to hold the Shenandoah Apple Blossom Festival® and the City of Winchester harmless from any and all liability arising from our participation in the Festival. The Shenandoah Apple Blossom Festival, Inc.® is not responsible or liable for the quality or performance of products sold by the participants.

Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>Office Use Only</b>
Pymt Rec'd _____
Ck# _____
Insurance _____
Accept _____
Decline _____

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This is the back of application form. To be used by applicant for additional information if necessary

**SHENANDOAH APPLE BLOSSOM FESTIVAL®**  
**2019 United Bank Bloomin' Wine Fest: Food Concession/Vendor**  
**RULES & REGULATIONS**

<b>Event Dates/Hours</b>	<ul style="list-style-type: none"> <li>Friday, April 26, 2019 – 3:00 pm to 10:00 pm</li> <li>Saturday, April 27, 2019 – 11:00 am to 6:00 pm</li> </ul>
<b>Application Deadline</b>	<ul style="list-style-type: none"> <li>March 1, 2019</li> <li>Payment by check is due with application submission. Check deposit will not be made until notification of acceptance of application. If not accepted, check will be returned.</li> <li>You will be notified by the Bloomin' Wine Fest Committee no later than March 16 of acceptance/decline. All decisions are final.</li> <li>Acceptance in prior years does not guarantee acceptance in this year's event.</li> </ul>
<b>Refunds</b>	<ul style="list-style-type: none"> <li>No Refunds will be given.</li> </ul>
<b>Equipment</b>	<ul style="list-style-type: none"> <li>Exhibitors/vendors are required to supply their own tent/canopy and all equipment/supplies including tables, chairs, and display materials.</li> <li><b>All units must have fire extinguishers per Fire Marshall Regulations.</b></li> <li>Water is accessible through one centrally located fire hydrant with bib. It is recommended you bring your own potable/non-potable water.</li> <li>All units selling food must have potable water with a spigot and bucket for water drainage.</li> <li>Staking into the pavement, tying tents to trees, or anchoring to buildings are NOT permitted. A minimum of 40 lbs. weight per tent leg is required for all tents. Failure to anchor tents with minimum weight requirements will result in immediate removal from event without any refunds.</li> <li>Tables are to be covered to the ground and storage and supplies are to be covered.</li> <li>The display must be weighted, sturdy, safe and clean.</li> <li>Tents are to be flame retardant.</li> </ul>
<b>Displays and Exhibits</b>	<ul style="list-style-type: none"> <li>All displays, storage and activity must be confined within the designated space and not extending beyond the space assignments.</li> <li>All exhibitors/vendors are expected to maintain high standard of cleanliness among their employees. Further, the general appearance of the stand, equipment and employees will be a factor in the committee's decision to accept exhibitor in future events.</li> <li>Professional signage must be displayed.</li> <li>Vendor space assignments are final decisions of the committee.</li> <li>Exhibitors/Vendors will be responsible for clean up and for any and all damage caused by their stands, employees or vehicles.</li> <li>Night security will be available only within the fenced off areas.</li> <li>Winchester City Ordinance prohibits camping and/or sleeping in the exhibit area.</li> </ul>
<b>Health Permits and Licenses</b>	<ul style="list-style-type: none"> <li>Any persons selling without a license or permit will be prosecuted to the fullest extent of the law.</li> <li>Food vendors who are accepted to participate in the Festival will be sent a health permit form (if it is required for your operation).</li> <li>It is important that you complete and return that form <b>immediately</b> upon receipt to the Winchester-Frederick County Health Department. You will not be permitted to operate without it!</li> <li><b>Health Department applications not received at least 30 days prior to the festival may be rejected.</b></li> </ul>
<b>Electricity</b>	<ul style="list-style-type: none"> <li>Electricity is available.</li> <li>Specify your needs if any, on the special requests section of the application.</li> <li>Bring sufficient cords to hook your electric to the power source. Festival contracts with certified electricians responsible for all electrical hookups and unhookups. DO NOT unhook yourself.</li> <li>Use of personally-owned QUIET generators is permitted. If using one, note that on the application. <b>NOTE: SABF reserves the right to immediately terminate use of your generator if there are any complaints or safety concerns.</b></li> </ul>
<b>Taxes</b>	<ul style="list-style-type: none"> <li>Each vendor/exhibitor is responsible for collecting and reporting all Local and VA State Sales tax associated with their sales.</li> <li>Further details / collection envelopes will be available in your event packets upon check-in on Friday morning.</li> <li>All exhibitors/vendors are required to turn in the tax collection envelopes to the festival committee before leaving the area on Saturday evening.</li> </ul>
<b>Ice</b>	<ul style="list-style-type: none"> <li>Ice will be available for purchase.</li> </ul>

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<b>Insurance</b>  Provide evidence of insurance.	<ul style="list-style-type: none"> <li>• All exhibitors must carry General Public Liability with a minimum limit of \$1,000,000.</li> <li>• Exhibitors' Liability Insurance Policy must include Products Liability Insurance.</li> <li>• Exhibitor must include the "Shenandoah Apple Blossom Festival, Inc.®" on their policy as an "Additional Insured".</li> <li>• When returning completed application, vendor must furnish current evidence of insurance complying with requirements stated in this condition, this is a requirement prior to being accepted. You may add the Festival as additional insured after you have been accepted. Have your insurance agency fax a copy of coverage to the Festival headquarters upon acceptance no later than April 1, 2019.</li> <li>• No exceptions will be made.</li> <li>• Exhibitors are responsible for their own display and items in case of loss or damage.</li> <li>• The Shenandoah Apple Blossom Festival, Inc.® is not responsible for the loss of power or acts of God.</li> <li>• The Shenandoah Apple Blossom Festival, Inc.® is not responsible for anything lost or stolen.</li> </ul>
<b>Set up/Tear Down</b>	<ul style="list-style-type: none"> <li>• Set-up and break down times will be strictly enforced.</li> <li>• The exhibitor's space must be occupied by 11:00 am on Friday and be ready for health department inspection by 12:00 pm on Friday and 10:00 am on Saturday.</li> <li>• If the exhibitor fails to be present and ready to go at the specified times, it will be considered as a "NO SHOW" and their space will be eliminated. No late set-up will be allowed.</li> <li>• Breakdown is not to begin until the end of the festival each day.</li> <li>• Vehicles are not permitted into the festival area until all patrons have left the area.</li> </ul>
<b>Festival Passes</b>	<ul style="list-style-type: none"> <li>• Two (2) complimentary festival wine glasses/tasting passes will be given to each exhibitor/vendor with proof of legal drinking age (21) with valid ID.</li> <li>• Non-drinking admission passes will be given to exhibitors/vendors.</li> <li>• The Festival is pleased to offer additional glasses/drinking passes for employees which may be purchased for the discounted gate admission fee of \$15.00.</li> </ul>
<b>Parking</b>	<ul style="list-style-type: none"> <li>• There is no close-in/on-site parking available.</li> <li>• Vendors are requested not to park on Cameron Street near the entrance of the event.</li> <li>• Parking meters in downtown are monitored on Fridays until 6pm, meter feeding is prohibited per City Code. Parking meters are free on Saturdays.</li> <li>• Daily parking is available in any of the four downtown parking garages for a fee.</li> <li>• Parking garages height clearance is 6 feet.</li> </ul>
<b>Use of Festival logo/name</b>  <b>Miscellaneous</b>	<ul style="list-style-type: none"> <li>• The exhibitor agrees that the trademarks, trade names, logos, service marks and symbols of the Shenandoah Apple Blossom Festival, Inc.® ("Festival") constitute the valuable property rights of the Festival and shall at all times be subject to the strict control of the Festival.</li> <li>• Any use of the Festival's trade name, trademarks, logos, service marks or Symbols must first be approved in writing by Festival.</li> <li>• Vendors are encouraged to promote their participation in this event with their clientele at other events.</li> </ul>
<b>Conduct</b>	<ul style="list-style-type: none"> <li>• Any unruly behavior or failure to comply with the stated rules by the exhibitors or their assistants will mean immediate expulsion from the event and will eliminate the exhibitor from future shows.</li> <li>• Shenandoah Apple Blossom Festival, Inc.® reserves the right to make final interpretations of all rules.</li> <li>• Absolutely no pets allowed in the event area.</li> </ul>